



MACEDON PRIMARY SCHOOL  
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### Parent Payments – Year 1 – 2021

Dear Parents / Carers,

Macedon Primary School (MPS) is looking forward to the 2021 year of teaching and learning.

Below is the Essential Student Learning Items fee schedule for 2021. Please complete this form and **return to the School by Friday 20<sup>th</sup> November 2020** outlining your preferred payment method. **Please note payment of 2021 fees is not due until 2021.** You will receive an invoice separate to this letter early in Term One 2021.

Essential Student Learning Items are items and services which are essential for your child to learn the standard curriculum. The School purchases these items in bulk so they can be provided to parents at a significant discount, as well as ensuring all students have the same stationery. We try to ensure that the costs are affordable for all families, however you have the option of purchasing the complete list of equivalent materials in the stationery pack from other sources. Please note these items may change without notice depending upon availability of supply when ordered later in the year.

Macedon Primary School also continues to welcome your voluntary contribution for 2021, however if this is not possible, we ask that you consider contributing in other ways such as working bees, contacting the School for ad hoc job opportunities or assisting with PFA fundraising. Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

For further information on the Department of Education's Parent Payment Policy, please refer over the page.

| Essential Student Learning Items  | Amount | Cost   | MPS Charge |
|---|--------|--------|------------|
| Writer Exercise Book A4 24mm Dotted Thirds 64 Page Plus Margin P2   | 6      | 7.24   |            |
| Tudor Grid Book A4 96 page 10mm Grid G109   | 4      | 4.60   |            |
| Cultural Choice Scrap Book 335x240mm 64 Page 100gsm   | 3      | 6.81   |            |
| Best Buddies Mini Scrap Book 64 pgs 165 x 240mm 100gsm  | 2      | 3.84   |            |
| Crayola Crayons Twistable Pack 12 Asstd Colours   | 2      | 17.64  |            |
| Staedtler Triangular Pencils HB   | 10     | 11.63  |            |
| Staedtler Noris Club Triangular Asstd Coloured Pencils Pack 12  | 2      | 7.66   |            |
| Bantex Eraser Large White   | 4      | 4.68   |            |
| Metal Pencil Sharpener  | 2      | 3.70   |            |
| Uhu Glue Sticks White 40g Washable  | 4      | 11.68  |            |
| Celco Wooden Ruler 30cm Metric Polished   | 1      | 2.23   |            |
| Faber-Castell Jumbo Connector Marker Pack 12 Asstd Colours  | 1      | 12.56  |            |
| Office Choice Highlighters Wallet of 4 Asstd Colours  | 1      | 3.43   |            |
| Writer Exam Paper A4 24mm Dotted Thirds Landscape Ream of 500 Sheets  | 1      | 13.72  |            |
| Writer Exam Paper A4 24mm Dotted Thirds Portrait Ream of 500 Sheets   | 1      | 14.70  |            |
| Office Choice Whiteboard Marker 2.0mm Tip Asstd Colours Pack of 4   | 1      | 7.18   |            |
| Comfort Grip Scissors medium 170-182mm  | 1      | 5.20   |            |
| <i>Possible cost if purchased externally</i>  |        | 138.50 | \$127      |
| Various Consumable Supplies for work completed in class includes (but not limited to) coloured/craft paper, paper fasteners, pipe cleaners, etc.) |        |        | \$18       |
| <b>Consumables for Visual Art</b><br>Includes (but not limited to) craft/coloured paper, glitter, paints, cardboard, clay, glazing, etc.          |        |        | \$20       |
| <b>Consumables for Indonesian</b><br>Includes (but not limited to) coloured/ permanent markers, pencils, crayons, coloured paper, cardboard       |        |        | \$5        |

|  |              |
|--|--------------|
| <b>Consumables for Middle Gully Reserve</b><br>Includes (but not limited to) plants, straw, ingredients for cooking (e.g. pizza made with MGR grown produce) | \$9          |
| <b>On Line Learning Subscriptions</b><br>Essential Assessment Literacy & Numeracy  | \$11         |
| Indonesian Resources & Book Creator  | \$2          |
| Seesaw   | \$8          |
| <b>Total per Student</b>   | <b>\$200</b> |

| <b>Voluntary Contribution</b>   | <b>Suggested Voluntary Contribution per Family</b> |            |            |
|---|--|------------|------------|
| <b>Buildings &amp; Grounds (including Middle Gully Reserve)</b><br>These areas are allocated a budget and will be used specifically for the development of capital works in Middle Gully Reserve and on the Macedon PS buildings and grounds. Please see the Middle Gully Conceptual Images in the foyer, around the school and near the Eco Shed for further details about our plans for Middle Gully Reserve. | E.g. \$50  | E.g. \$100 | E.g. Other |
| <b>Library</b><br>These funds are allocated a budget line and will be used specifically for the resourcing and development of our library.  | E.g. \$50  | E.g. \$100 | E.g. Other |

Please note: Additional school charges will arise during the year for activities such as camps, excursions, visiting performers, etc.

## Parent Payments Fee Schedule – Year 1 – 2021



**Please complete this form and return to the School by Friday 20<sup>th</sup> November 2020** outlining your preferred payment method. **Please note payment of 2021 fees is not due until 2021.** You will receive an invoice separate to this letter early in Term One 2021.

MPS makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. We understand that some families may experience financial difficulty and offer a range of support options, including:

- Camps, Sports, Excursion Fund (CSEF) (for relevant concession card holders)
- Payment by instalments

For a confidential discussion about alternative payment arrangements, please contact the Business Manager, Julie Stein-Reeves on 03 5426 1518 or [julie.stein-reeves@education.vic.gov.au](mailto:julie.stein-reeves@education.vic.gov.au)

Student Name: \_\_\_\_\_

Year Level 2021: \_\_\_\_\_

### **Parent Payment Charges - 2021**

Essential Student Learning Items

Amount \_\_\_\_\_

Voluntary Financial Contribution

Amount \_\_\_\_\_

TOTAL \_\_\_\_\_

| <b>Preferred Payment Option</b>             | <b>✓</b> | <b>Preferred Method of Payment</b> | <b>✓</b> |
|---|----------|------------------------------------|----------|
| Option A (full amount)                      |          | Qkr!                               |          |
| Option B (pay 3x instalments terms 1,2 & 3) |          | BPay                               |          |
| Option C (other payment arrangement)        |          | Cash                               |          |

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.